

**Admission procedure  
To the Ulyanovsk State Pedagogical University  
For International Applicants**

In 2016 the admission of foreign citizens for training at the expense of the federal budget is carried out within the quota established by the Government of the Russian Federation, according to the referral of the Ministry of Education and Science. Admission of international applicants in UISPU for training at the expense of the federal budget, as well as for training under contracts with payment made by physical and/or legal entities on a competitive basis.

International applicants ([excerpts from the Rules of admission](#)).

Deadline for application: June, 20 – October, 20.

**Step 1. Receive an invitation**

In order to receive an invitation, you need to submit:

- A copy of your passport (pages with photo);
- A completed invitation form in Russian ([download application form](#)).

NB: Please, fill it in block letters and legibly.

These documents can be sent by:

- e-mail: [inter\\_dep@ulspu.ru](mailto:inter_dep@ulspu.ru);
- mail:  
Department of International Relations  
Square of the 100th anniversary of V.I. Lenin's birth,  
432011 Ulyanovsk, Russian Federation
- your representative in Ulyanovsk. The documents are accepted in the Department of International Relations (Room 400).

The invitation letter is issued free of charge in Russia.

**Step 2. Obtain visa**

The execution period for invitation in the Russian Federal Migration Service is 20 working days. Plan the date of your entry into the territory of the Russian Federation, taking into consideration the terms.

Receiving an invitation letter from the Ulyanovsk State Pedagogical University (USPU), it is necessary to visit the Russian Embassy or Consulate in your home country for a visa to enter the territory of the Russian Federation.

From 1<sup>st</sup> January 2015 the citizens of the most CIS countries outside the Customs Union (Azerbaijan, Moldova, Tajikistan, Turkmenistan and Uzbekistan) are allowed to enter the Russian Federation with international or national passports only (visa-free entrance). The residents of the countries within the EAEU: Armenia, Belarus, Kazakhstan and joining Kyrgyzstan are also allowed to enter Russia with internal passports. Due to the complicated political situation in the Ukraine the citizens of all the regions of this country can still cross the border with their internal passports.

The rules of entrance, stay, custom clearance for the citizens of the CIS and other countries:

<http://nuzhnaviza.ru/rf/vezd/> (Russian);  
<http://www.hg.org/article.asp?id=7602> (English).

### **Step 3. Prepare documents**

It is necessary to prepare the following documents before entering the Russian Federation with the aim of training:

- The notarized Russian translation of the academic certificate;
- The certificates should be legalized or apostilled (in some statute-established cases in the prescribed manner). The information can be obtained at the Embassy of the Russian Federation. CIS's academic certificates do not require legalization;
- The medical certificate confirming the absence of contraindications for training abroad (the absence of HIV, AIDS, tuberculosis). The certificate must be translated into Russian and notarized.

The procedure for admission and training of foreign citizens in public institutions of higher and secondary vocational education at the expense of the federal budget:

<http://www.russia.edu.ru/enter/process/>

### **Step 4. Bring documents**

On arrival in Russia (Ulyanovsk), please visit the USPU's main building, the Admissions Committee (Room 314, 3<sup>rd</sup> Floor, Square of the 100<sup>th</sup> anniversary of V.I. Lenin's birth). [Destinations](#)

Provide the following admission documents:

- National passport (original);
- Academic certificate (original) and its annex. N.B. In some statute-established cases an original or a notarized copy of the academic certificate and its annex must be legalized or apostilled. CIS's academic certificates do not require legalization;
- Russian translation of the academic certificate, notarized in the Russian Federation Consulate in the country of issue or in a notarial office in Russia;
- Verification of the academic certificate, issued by the Federal Service for Supervision in Education and Science of the Russian Federation (if required);
- Personal application form of the established sample addressed to the rector of the UISPU;
- Medical certificate, certified by a public health institution of the sending country;
- Certificate of absence of HIV infection, certified by an official health authority of the sending country;
- 6 black-and-white matte photos, 3x4 cm.

### **Step 5. Register in the UISPU**

- Pass entrance tests according to the established Admission Rules in the UISPU;

- Conclude the contract on training and pay for training;
- Get a referral to the settlement in the dormitory;
- Provide all the required documents for the migration registration to the Department of International Relations (Room 400).

N.B.: Please, keep all your plane and train tickets to confirm your movement on the territory of the Russian Federation;

- Get health insurance policy.

On all the enrollment issues for foreign citizens contact by phone:

8 (8422) 44-10-08 (Admissions Department of the UISPU)

or by e-mail: [priemulgpu@ulspu.ru](mailto:priemulgpu@ulspu.ru)

On all the invitation issues or migration registration issues for foreign citizens contact by phone: 8 (8422) 44-10-92 (Department of International Relations of the UISPU)

or by e-mail: [inter\\_dep@ulspu.ru](mailto:inter_dep@ulspu.ru)

## **Contacts**

Admissions Department (admission issues for international applicants)

Phone: +7( 8422) 441008

E-mail: [priemulgpu@ulspu.ru](mailto:priemulgpu@ulspu.ru)

Department of International Relations, Room 400 (invitation and migration registration issues)

4, Square of the 100th anniversary of V.I.Lenin's birth

432011 Ulyanovsk, Russian Federation

Phone: +7 (8422) 441092

Fax: +7 8422 443046

E-mail: [inter\\_dep@ulspu.ru](mailto:inter_dep@ulspu.ru)

Working hours

Monday-Friday: 8:30 – 17:00

Getting to the UISPU:

Public transport in Ulyanovsk works daily from 5.30 a.m. till 11 p.m.

Public route taxis are especially popular in the city. This transport is quite frequent and pulls up at bus stops or other equipped places. Fare is on the average 20 rubles one way.

Fare on trams – 14 rubles.